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## Terms of Reference

### **Communication and Advocacy Workshop for People Living With HIV Activity A204 of Detailed Action Plan for Psychosocial Support for People Living with HIV; Phase II Global Fund Project**

#### **1. Background & context**

*Organizations of people living with HIV (PLHIV) are a key driving force in the AIDS response, and with appropriate support individuals living with HIV can take a central role in their own country, region, or locality in the direction and delivery of AIDS programmes. Their participation gives a personal power and immediacy to AIDS efforts that drives and inspires others into action. (UNAIDS Statement on PLHIV)*

There is remarkable evidence available about the importance of empowerment of PLHIV. Accordingly empowerment of PLHIV has been incorporated into the Work Plan of the Phase II, Round 2, Global Fund Project on HIV/AIDS, I.R. Iran.

#### **2. Justification**

In order to support empowerment of PLHIV and based on successful previous experiences, a tripartite working agreement has been signed in February 2008 by the Iranian Center for Disease Control (CDC), the Joint United Nations Programme on HIV/AIDS (UNAIDS), and the United Nations Development Programme (UNDP) to implement "Education of PLWHA about prevention of HIV/AIDS", "NGO networks", "Empowerment of PLWHA through promotion of positive clubs" 2008 (Objectives 11, 39, and 40 of Global Fund Work Plan Project; Grant No. IRN-202-G01-H00). Based on this agreement, a Detailed Action Plan was prepared and jointly signed by CDC and UNAIDS in May 2008 denoting the details of activities aimed at psychosocial support for people living with HIV under Phase 2 of the Global Fund Project. Activity 2 of the Detailed Action Plan, i.e. *Capacity Improvement*, requires organizing a number of workshops to empower PLHIV.

#### **3. Purpose & Objective**

To organize a workshop in "*Communication*" and "*Advocacy*", each for training 30 PLHIV

#### **4. Methodology & technical approach**

- Psychosocial support based on Greater Involvement of People Living with HIV and AIDS (GIPA) principle
- Partnership, linkage with other groups of PLHIV and sharing of experiences
- Capacity Development and empowerment



## 5. Activities and tasks

Under direct supervision of UNAIDS Country Office, and the overall technical guidance of Center for Disease Control, the contractor shall accomplish following activities for workshop. The workshop should be organized as six-day workshop considering at least two days for each one the "Communication" and "Advocacy" topics.

- A1: Facilitating the workshop by one or more qualified facilitator(s) according to the Lesson Plan
- A2: Providing the workshop room which is suitable for holding the workshop considering, the space (accommodating 30 participants), facilities, air-conditioning, light and location
- A3: Providing extra room for practical exercises
- A4: Providing audio-video education-assistant devices such as video projector, microphone, whiteboard, laptop, English/Persian translation (if needed) in addition to technical support for probable technical problems
- A5: Providing video recording of the workshop
- A6: Providing the facility to printing educational material such as booklets and CDs.
- A7: Providing accommodation for 30 participants and facilitator(s)
- A8: Providing transportation for 30 participants and facilitator(s) from the residence to the workshop and during the days of the workshop
- A9: Providing meals and refreshments for 30 participants and facilitator(s) during the days of the workshop

## 6. Participants

- Thirty PLHIV will participate in this workshop.
- Most of the participants will be from the cities of Kermanshah, Mashhad, Shiraz, Tehran, Isfahan, Rasht, Yazd, Saravan and KhoramAbad.
- The participants will be selected by UNAIDS and introduced to the contractor for further contacts.

## 7. Facilitator & Lesson plan

- Facilitator(s) should be appointed by the contractor through a comparative process.
- Facilitator(s) is(are) expected to have experiences in facilitating similar workshops
- Resume of nominated facilitator(s) should be presented to UNAIDS and CDC before final selection. Final selection of facilitators should be under direct supervision of UNAIDS and CDC.
- Lesson Plan should be presented to UNAIDS before final approval. UNAIDS and CDC have right to ask revisions in Lesson Plan

## 8. Qualifications, Experience and other Requirements

- Registered Non Governmental Organization
- Previous experience in providing psycho-social support services for PLHIV.
- Previous experience in organizing workshops, meetings and seminars

